**School –Based Planning Team Minutes**

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| Present: D. Harrell, L. Wess, S. Murrell Dilbert, L. Fox, C. Moore, N. Cave, K. Elliott, R. Hawkins, D. Spafford  Excused: B. Moroni, D. Quamina, K. Hooker, T. Houston, J. Scott, M. Horton, S. Austin |

**October 11, 2018**

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| **Timekeeper**  Dale Spafford | **Facilitator**  Sharon Murrell Dilbert | **Minute Taker**  S. Murrell Dilbert |

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| **Agenda Items** | **Minutes** | **Notes** |
| 1.Kudos & Celebrations | 9 | Dale Spafford is bringing back KBA. He is working with Darius “Dash” Taylor from #10 School to run a combined Basketball Team.  How will we celebrate the students who scored 3’s and 4’s? Pancakes? Ice Cream? |
| 2.Approval of Minutes | 1 | Minutes approved for September by Dale Spafford, seconded by Lynne Fox. |
| 3. Grade Level Meetings | 11 | How can the Grade Level Meetings be more productive and focused? Teachers need maximum time with Principal; Reading/Math Intervention Teachers, Social Workers/Psychologists will be assigned specific dates.  It was suggested that a timekeeper be assigned so teachers will be on time to pick up students from specials. |
| 4. School Safety Officers | 9 | Both of our SSOs are substitutes. There is an SSO shortage. We are promised a permanent SSO in January 2019. School #10 has one permanent SSO and one substitute SSO. I have met with both men about not interrupting instruction and appropriate interactions with staff and students. |
| 5. Lesson Plans | 8 | Central Office Walk Through Feedback: In order to see student academic improvement, teachers need to plan lessons with rigor and differentiation; and learning targets must be communicated to students throughout each lesson. Teachers should better utilize Reading Teachers & Math Intervention Teachers to improve ELA & Math Blocks. The Push-In model will support rotation and differentiation.  We will continue to review Lesson Plan templates |
| 6. Lexia licenses | 7 | We discussed the new Lexia Process in Grade Level. Program must be used effectively with Grade 1 – 3. See Mrs. DiCataldo to review our Lexia Plan. We have 89 licenses. |
| 7. PD Proposals | 8 | a)Yoga Instruction to support Mindfulness & Restorative Practices – Summer PD 30 hrs. Staff will turn key this information. Danielle DiCataldo, Laurie Marsocci, Kelly Carreira and Alice Abrams **approved** for 20 hours  b) Interactive Flat Panel Training – Summer PD Sign In Sheet attached. 1.5 hours to support instruction. **Approved**  c)Hillside Day Treatment weekly PD with Hillside Day Treatment Clinician and Doctor – will be for up to 18-20 hours with sign-in sheets; need to complete the PD form |
| New Business | 5 | Respect & Protect? Chairperson not present today, we will discuss next month. Junior Achievement Day in November. |

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| Next meeting Date: November 15, 2018  Timekeeper: Dale Spafford  Facilitator:  Minutes: |